



KUMASI TECHNICAL UNIVERSITY (KsTU)

18TH CONGREGATION

THURSDAY, 1ST DECEMBER 2022

It is announced for the information of Kumasi Technical University alumni, parents/guardians and the general public that the **18th Congregation of Kumasi Technical University** for the award of **Master of Technology (MTech)**, **Bachelor of Technology (BTech)** and **Non-CTVET Diploma** to persons who completed their programmes of study in the **2021/2022 academic year** is coming off on **Thursday, 1st December 2022 at 10:00am** at the **New Great Hall** of the University.

PAYMENT AND REGISTRATION PROCEDURE

Graduands are required to pay a non-refundable fee of **GH¢350.00** using any of the following methods:

1. The **Cash Office** of the University.
2. **Pay via Mobile Money Transfer:**

a) Student Portal using this URL: <https://portal.kstu.edu.gh>.

Click on the **graduation link**, click on pay with **MoMo** and follow the prompts to complete payment.

b) QR code, i) *iPhone Users* - open the camera App from the home screen, control centre or lock screen. Select the rear-facing camera. Scan the QR code and follow the prompts to complete payment.



ii) *Android Users* - open the camera App, scan the QR code and tap notification to open the link associated with the QR code and follow the prompts to complete payment.

HOW TO REGISTER TO ATTEND THE CEREMONY

1. Visit your student portal via <https://portal.kstu.edu.gh>.
2. Log in using your student number and password.
3. Click on the graduation menu and select "Yes, I will attend" and click submit.
4. Print your registration receipt by clicking the "Get graduation printout" button.

REHEARSAL

- All graduands expected at the Ceremony are required to attend rehearsals at the **New Great Hall** on **Wednesday, 30th November 2022** at **2:00pm**.
- All graduands who do not attend the rehearsals will not be presented at the Ceremony.

PLEASE NOTE THE FOLLOWING:

- **Deadline:** All graduands are to pay their Congregation fee not later than **Friday, 25th November 2022**. **Failure to do so makes one ineligible to partake in the Ceremony.**
- All graduands will be expected to make their own arrangements for accommodation.
- All graduands are required to present a valid National ID card for collection of their Certificates.
- Graduands who are unable to attend the Congregation **shall pay the same amount** before the collection of their certificates.

FOR FURTHER ENQUIRIES PLEASE CONTACT:

0322 192 002 /  **024 370 7044**

visit us at  www.kstu.edu.gh



Kumasi Technical University



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